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|  | FIRE ALARM DIRECTIVE | Specification |
| | | KK_190 |

1. OBLIGATION TO REPORT A FIRE

Anyone who discovers a fire or other emergency (gas or chemical leak) is **obliged to report** this fact immediately or arrange for a report to the "**Fire Reporting Office**" (shift manager).

Fire Alarm: 602 692 938

In the report state:

who is calling
where it
burns/leaks
what
burns/leaks

2. METHOD OF DECLARING A FIRE ALARM

By an audible **EPS** signal, or by calling "**FIRE**", or by any other means available to ensure that all persons in the threatened building have been warned of the danger.

3. DUTIES OF PERSONS IN CASE OF A FIRE ALARM

- Everyone is obliged in connection with fighting a fire to take the necessary **measures to save persons**, to **extinguish the fire if possible** or to take the necessary measures to **prevent its spread**.
- **All employees of the plant and other persons** who are on the premises at the time of the fire alarm shall evacuate to the assembly area at the gatehouse and follow the instructions of the fire watch or their supervisors.
- **Members of the fire prevention patrols** follow their established guidelines.
- When the firefighters arrive, everyone will obey the **instructions of the incident commander**.

4. GATHERING PLACE

The place where employees, people and materials are concentrated is a **free space near the gatehouse**.

5. IMPORTANT PHONE NUMBERS : [(0) dial when calling from a landline]

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| Integrated Rescue System | (0)112 |
| Teplice Fire Brigade..... | (0)150 |
| Police of the Czech Republic | (0)158 |
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| First Aid Rescue Service | (0)155 |
| Gas - fault reporting | (0)1239 |
| Electricity | (0)800 850 860 |
| Water..... | (0)840 111 111 |
| HSE & systems manager..... | 725 187 671 |
| Shift Manager | 602 692 938 |
| Manager ENG..... | 720 958 471 |
| Plant Director..... | 606 727 308 |

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| Date: 15.5.2019 | Prepared by: | Date: 15.5.2019 | Checked by: | Date: 15.5.2019 | Approved by: |